

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE KINGSTON TOWNSHIP BOARD**  
**OF TRUSTEES MEETING**  
**Monthly Board Meeting**  
**June 6, 2023 7:00 p.m.**

**The Kingston Township Board of Trustees meeting** was called to order by Chairman Shively.

**ROLL CALL:** Shively-yea; Akers-yea; M. Roy-yea; Stites-yea; Willyerd-yea. and Neace-yea.

**SPECIAL GUEST:** Doug Riedel-Delaware County Engineers Office  
Kelli Kincaid-Delaware General Health District  
Chris Rinehart-Rinehart Legal Services, Ltd.  
Melissa Schiffel-Delaware County Prosecutor

**MINUTES:** The Minutes for the Public Hearing on 5-2-2023, and the normal monthly board of trustees Minutes for May 2, 2023, were reviewed by the trustees. A motion to approve the Minutes from the Public Hearing, and the May 2, 2023 Board of Trustee meeting as presented was made by Akers, with a second by M. Roy. Vote: M. Roy-yea; Akers-yea; and Shively-yea.

Also presented to the trustees were the Minutes from the April 4, 2023 meeting. A motion to approve those minutes with one correction, was made by Akers, with a second by M. Roy. Vote: Akers-yea; Shively-yea; and M. Roy-yea. The correction should reflect that the vote on the purchase of a utility trailer was a No vote by M. Roy. All other information reflected in those minutes are correct.

**FINANCE:** Bank Statements for First Commonwealth and StarOhio for the months of **April 2023** and **May 2023** were presented for review. A motion by Akers was made to accept the finance reports as given by the Fiscal Officer. Second by M. Roy. Vote: Shively-yea; M. Roy-yea; and Akers-yea.

**OLD BUSINESS:**

- 9899 St. Rt. 521 (Old Township Building) Nothing to report
- 2023 Backhoe Financing-documents completed May 27, 2023
- Picnic Pavilion Steve Lark from Nationwide Realty not able to attend the meeting. An e-mail was sent to the trustees on 6-5-2023, with possible change on the trusses. After reviewing, the trustees decided to keep the current truss plan as outlined in the original blue prints and not change to the trusses as presented. The trustees realize that this could delay the project for another 2-3 months. Mr. Lark

will be contacted with the decision to keep the current plan, and not modify the trusses as presented.

A formal Request for Proposal (RFP) will be drafted for the township driveway lights. Fiscal Officer Roy will prepare and submit to legal counsel for approval.

**NEW BUSINESS:** Chris Rinehart, of Rinehart Legal Services, Ltd. Gave a brief presentation on strategies that Kingston Township should consider regarding the future growth concerns in Kingston Township. A motion by Akers was made to proceed with a formal proposal from Mr. Rinehart. Second was made by M. Roy. Vote: M. Roy-yea; Shively-yea; and Akers-yea. Mr. Rinehart will meet with the township Fiscal Officer, representatives from Kingston Township Zoning, and the representative from the Road Department in the next few weeks to get information for the proposal.

#### **Kingston Township Community Connection Committee**

The revised Bylaws were reviewed by the trustees with the recommended changes from the townships legal counsel. A motion to adopt the Bylaws as presented was made by Akers, with a second by M. Roy. Vote: Shively-yea; M. Roy-yea; and Akers-yea. The committee will be subject to the Open Meetings Act and publish all meeting dates, submit any Minutes taken to the Fiscal Officer and present to the trustees. The committee shall be a maximum of 5 with a 3-member minimum.

Prosecutor Schiffel discussed the concerns that a few of the trustees had regarding services and responses that her office has not been giving to the township. Prosecutor Schiffel was surprised by this information and would look into this with her staff.

Akers presented an estimate for the township room addition/improvements. This is for discussion only, and to give an idea of what the improvements could be and approximately, the cost of it.

**PORTER-KINGSTON FIRE DISTRICT:** Akers gave report on statistics and runs for the Fire Department.

#### **PUBLIC INPUT-**

**ROADS:** Report given by Neace:

repairs needed on tractor, air conditioner is not working properly. Township roads are being mowed (this will be the third round this year so far).

Doug Riedel discussed the Rosecrans road work that is needed. A motion to accept the proposal of \$13,292.70 was made by M. Roy, with a second by Akers. Vote: Shively-yea; Akers-yea; and M. Roy-yea.

OPWC projects for 2024 were discussed. Todd Street, and Clark road may be a possibility.

A motion by M. Roy was made to approve the Request for Engineering for Carters Corner road and Todd Street. Second by Akers. Vote: Akers-yea; Shively-yea; and M. Roy-yea.

**CEMETERY** – Property damage to the cemetery sign and a few headstones on May 28, 2023. Estimates will be obtained for the repair of damages.

**ZONING UPDATE:** Report given by Zoning department:

Willyerd gave a zoning report on the activity in May. (7) permits were issued for the month. (3) deck permits, (2) accessory permits, (1) New build, and (1) pool permit.

A motion by Akers was made to re-appoint Rick Giffin to the Kingston Township Board of Zoning Commission for a new term of 5 years. Second by M. Roy. Vote: Shively-yea; Akers-yea; and M. Roy-yea. The term will expire August 2028.

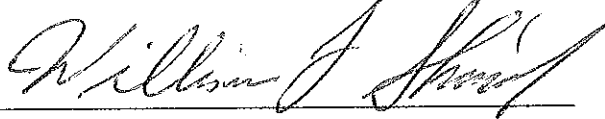
A motion by Akers was made to hire Zoning Secretary candidate Bernard Cattrell for the open position. The hourly pay will be in the amount of \$17.00 per hour, plus the health care reimbursement program of up to \$5,000 per year. Second by M. Roy. Vote: Akers-yea; Shively-yea; and M. Roy-yea.

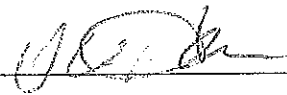
**OTHER BUSINESS:** None

With no further business, a motion by M. Roy was made to pay the current bills, and to Adjourn the meeting until July 5, 2023. Second by Shively.

Vote: M. Roy-yea; Shively-yea; Akers-yea.

Minutes approved this 5th day of July 2023.

Chairman Shively 

Vice-Chairperson Akers: 

Trustee M. Roy: 

Fiscal Officer Roy 